

MINUTES OF THE REGULAR BOARD MEETING

July 11th, 2023

I. ROLL CALL

Board Members Present: Terry Cooney, Michael Otten, Earl Wilson, and Melinda Herzog-Landrith.
The meeting was held at the New Auburn Cemetery – 1040 Collins Drive, Auburn, CA. and commenced at 9:02 a.m.

II. PUBLIC COMMENT – Any person may address (5 minutes maximum) the Board of Trustees on any matter. However, the Board cannot discuss, or take any action on any item that is not on the agenda. **No public comment.**

III. CONSENT CALENDAR

1. Approval of June 10th, 2023, Regular Board Meeting Minutes.
2. May 15th, 2022 – June 14th, 2023, Check Register.

MOTION to revise the Board Minutes in the Consent Calendar.
Cooney/Otten, motion approved.

IV. FINANCIAL ITEMS

1. Current Financial Report
Manager Weichmann was advised to include monthly credit card statements.

V. MANAGER'S REPORT

VI. TRUSTEES' QUESTIONS & COMMENTS

Trustee Cooney asked if the nomination form for CAPC could be added to New Business for the August Board Meeting. Trustee Wilson mentioned developing a job description for the Bookkeeper/Administrative Assistant.

VII. GOVERNANCE

1. CAPC Education/Area Meeting
October 6-7, 2023 Holiday Inn Sacramento Downtown Arena
Manager Weichmann mentioned that the Registration Form for the upcoming CAPC conference is available to fill out.

VIII. UNFINISHED BUSINESS

1. Collins Drive Subdivision – *Information/Action*
Discussion with Mike Von Quillich of Williams Homes regarding potential placement of dirt
No new information. Tabled until next meeting.
2. Old Cemetery Memorial Stone for Col. Randall Snow – *Information/Action*
Discussion of eligibility and possible location of headstone in Old Auburn Cemetery
Board decided that the headstone would not be feasible based on current Policy. Manager Weichmann will send over possible suggestions that were made to be passed on to Col. Snow

IX. NEW BUSINESS

1. Gage Family Interment Fees – *Information/Action*
Discussion of eligibility of In District pricing
Agenda Item dropped by family request
2. Dickinson Family Plot – *Information/Action*
Discussion of eligibility and placement of 8 cremations in Veteran area of New Auburn Cemetery
Manager Weichmann presented a solution to accommodate this issue that adheres to the current District Policy. Board agreed. No vote necessary
3. Reimbursement Policy – *Information/Action*
Discussion of changing the current Reimbursement form to a new template
MOTION to change the current Reimbursement Policy form to a new template
Otten/Cooney, motion approved
4. District Price Sheets – *Information/Action*

AUBURN PUBLIC CEMETERY DISTRICT
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Discussion of streamlining District Price Sheets from 3 pages to one

MOTION to approve the revised District Price Sheet

Cooney/Otten, motion approved

5. 2023-2024 Budget Presentation – *Information/Action*

Discussion on proposed District Budget. Presentation by Manager Weichmann

Tabled until next meeting

X. ADJOURNMENT -

The meeting was adjourned at 11:10 am

Respectfully submitted,

David Weichmann
Clerk of the Board

