

# AUBURN PUBLIC CEMETERY DISTRICT

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604

(530) 885-5922 • FAX (530) 885-5938

## REGULAR BOARD MEETING AGENDA

DATE: Feb. 11, 2020

TIME: 9:00 A.M.

PLACE: NEW AUBURN CEMETERY – 1040 Collins Drive, Auburn, CA

Auburn Public Cemetery District is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Clerk of the Board. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Clerk five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

**I. ROLL CALL - Pledge of Allegiance**

**II. PUBLIC COMMENT** – Any person may address (5 minutes maximum) the Board of Trustees on any matter. However, the Board cannot discuss, or take any action on any item that is not on the agenda.

**III. CONSENT CALENDAR**

1. Approval of Jan. 14, 2020 Regular Board Meeting Minutes
2. Dec. 15, 2019 – Jan. 14, 2020 Check Register

**IV. FINANCIAL ITEMS**

1. Current Financial Report  
No action to be taken information only

**V. MANAGER'S REPORT**

**VI. TRUSTEES' QUESTIONS & COMMENTS**

**VII. GOVERNANCE**

**VIII. UNFINISHED BUSINESS**

1. Fiscal Year Ending 2020 Audit Proposals – Information/Action  
Consider the proposals for the District's Fiscal Year 2019-2020 audit.
2. Endowment Fee Increase – Information/Action  
Consideration of the proposed Endowment Fee increase

**IX. NEW BUSINESS**

1. Wreaths Across America – Review/Discuss  
Paula Celick to update Board
2. Lot Line Adjustment – Information/Action  
District Manager to make recommendation to extend 60-day time limit given on Dec. 10<sup>th</sup> to due date March 21<sup>st</sup> due to changes in contract and a delay in estimated fees. Buyer Adam Houin requesting extension for lot line adjustment to the end of July.

**X. ADJOURNMENT**

*This Agenda has been certified and posted in accordance with the Brown Act*

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*Clerk of the Board*

*Next Regular Board Meeting Mar. 10, 2020*