

AUBURN PUBLIC CEMETERY DISTRICT

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MINUTES OF THE SPECIAL BOARD MEETING October 25, 2023

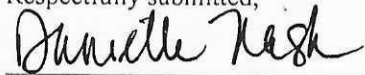
- I. **ROLL CALL – Pledge of Allegiance**
Board Members Present: Terry Cooney, Melinda Herzog-Landrith, Michael Otten, Earl Wilson, and Trustee Schneider was absent. Trustee Otten led those in attendance through the Pledge of Allegiance. The meeting was held in the conference room at the District office and commenced at 9:00 a.m.
- II. **PUBLIC COMMENT – Any person may address (5 minutes maximum) the Board of Trustees on any matter. However, the Board cannot discuss, or take any action on any item that is not on the agenda.**
No public comment.
- III. **NEW BUSINESS**
 1. **Review Secretary/Bookkeeper and District Manager Position – *Information/Action***
Discussion of current job description and actual duties performed.

Item to be tabled until next month.

IV. **ADJOURNMENT**

The meeting was adjourned at 10:00 am

Respectfully submitted,



Danielle Nash
Secretary/Bookkeeper