

AUBURN PUBLIC CEMETERY DISTRICT

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604
(530) 885-5922 • FAX (530) 885-5938 EMAIL admin@auburncemetery.com

DECEMBER 10, 2024, REGULAR BOARD MEETING MINUTES

December 10, 2024, at 9:00 A.M.
District Office - New Auburn Cemetery - 1040 Collins Drive -Auburn, Ca. 95603

A. Call To Order: 9:04 AM

1. Pledge of Allegiance

B. Roll Call of The Board: Present were Trustees Earl Wilson, Terry Cooney, Michael Otten, Marilyn Schneider, and Melinda Herzog – Landrith. Also present was Attorney Robert Hunt, and Rick and Melanie with the Auburn Ghost Tour.

C. Public Comment on Any Agenda Item – The Chair asked for public comment, there was no public present to address the Board.

D. Consent Calendar

1. Approve Minutes for the November 12, 2024, Regular Board Meeting; Approve Minutes for the November 7, 2024, Special Board Meeting.
2. Approve Check Registry for November 1 – November 30, 2024

MOTION: Cooney/Otten to approve consent calendar as presented: Unanimously Passed.

E. Informational Items

1. District Manager's Monthly Report:
 - i. General Updates
 - ii. Incidents/Information
2. Financial Report.

Report given: The district manager will prepare a proposal as soon as possible for new niches to be installed at the New Auburn Cemetery. No action taken.

F. Board Discussion and Possible Action Items

1. Board to receive a report on the status of sale of surplus property and review documents.
Discussion/Action.

9:55 AM - Attorney Robert Hunt addressed the Board as to the status of the surplus property sale. Discussion only, no action was taken.

2. Board to be addressed by Rick Schlüssel and associate to discuss a possible self-guided tour of the Old Auburn Cemetery. **Discussion/Action.**

9:06 AM - Rick and Melanie of the Auburn Ghost Tour addressed the Board as to their proposal. The consensus of the Board was to move forward with more research and to address the Board in the future in more detail. Discussion only, no action taken.

3. Board to review and discuss considerations for a District Event Policy for all events hosted by or held on the grounds of the New Auburn and Old Auburn Cemetery. **Discussion/Action.**

The Board discussed some of the anticipated details to cover liabilities and requirements for such a policy. The District Manager will prepare a draft of an Event Policy and present it to the Board. Discussion only, no action taken.

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4. Board to review the Memorandum of the Placer County Auditor-Controller Limitations of Government Appropriations for the Fiscal Year of 2023-2024. **Discussion/Action.**

Motion: Otten/Cooney to approve the Memorandum of the Auditor-Controller: Unanimously Passed.

G. Board Comments, Concerns, and Informational Matters:

1. Discussion of the proposed Auburn Domes Infill Project. **The Board discussed the information that was privately given to the Board regarding a proposed housing unit being built at the Auburn Domes site. The general response of the Board was concern regarding the development requirements that will affect the Old Auburn Cemetery, primarily increased traffic, both vehicle and foot, and the need for development of a sidewalk along the front of the cemetery. Discussion Only.**

2. Discussion of the upcoming Wreaths Across America Ceremony on December 14, 2024. **Trustee Marilyn Schneider addressed the Board regarding the ceremony. She stated that this is the 11th year that the District has been involved in placing wreaths in honor of the 2,450 veterans interred in both the Old Auburn and New Auburn Cemeteries.**

H. Adjournment: 11:45 AM

The next scheduled Board of Trustees meeting will take place Tuesday, January 14, 2025, at 9:00 am.

These minutes have been certified and posted in accordance with the Brown Act.



Katelan Sweeney
Clerk of the Board and District Manager